



ADMINISTRATIVE REPORT

DATE: DECEMBER 21, 2018

TO: MAYOR AND CITY COUNCIL
ERIC CASH, CITY ATTORNEY

FROM: MICHELLE FITZER, CITY MANAGER

PLACES TO BE

Date and Time	Event	Location
Tuesday, January 15, 2019 6:00 pm	City Council Meeting	City Council Chamber 2131 Pear Street
Tuesday, January 22, 2019 6:00 pm	Special Council Workshop to discuss Fire Service	City Council Chamber 2131 Pear Street
Monday, January 28, 2019 6:00 pm	Joint City Council/Planning Commission Meeting	Pinole Senior Center 2500 Charles Avenue
Monday, January 28, 2019 7:00 pm	Planning Commission Meeting	Pinole Senior Center 2500 Charles Avenue

ITEMS OF INTEREST

- UPCOMING CITY HALL CLOSURES

City Hall administrative offices will be closed December 24th through January 1st, reopening Tuesday, January 2nd. However, all public safety and public works services will be operating.

- NEW WEBSITE

The City's new website is coming along. It is now available for viewing. We ask that you be patient as the site is being updated daily by all departments. If there are any suggestions for improvements about the website, please email Hector De La Rosa, Assistant City Manager @ hdelarosa@ci.pinole.ca.us.

- **PG&E TRANSMISSION TOWERS AND LINE INSPECTIONS**

We received the below message from PG&E.

As part of our enhanced wildfire safety efforts, PG&E is conducting detailed and accelerated inspections of transmission towers and poles in areas at higher risk of wildfires. This work is in addition to our routine inspections and maintenance programs. We want to make you aware that our contractor crews will be in your community in Q1 of 2019 to conduct these inspections.

We will be inspecting transmission towers and poles from top to bottom through both visual and aerial inspections. We will use aerial imagery captured by drones and, in some cases, helicopters to further complement and enhance the visual inspections. Specific timing for the transmission inspections will depend on weather, access and other factors. Also, we plan to begin inspections of distribution lines in high fire-threat areas in early 2019.

This work is being done as part of our Community Wildfire Safety Program, as an additional precautionary measure following the recent wildfires to further reduce the risk of wildfire. Given the ever growing wildfire threat across our state, we want to be sure we are continuing to do everything we can to further reduce the risk of wildfire, and keep customers and communities safe.

If residents of your community have any questions about the upcoming inspections, please encourage them to call us at 1-800-PGE-5000 or email us at wildfiresafety@pge.com. Thank you for your coordination and shared commitment to public safety.

Please see the attached Fact Sheet for additional details.

- **EXPRESS BUS STUDY PLANS FOR EXPANDED COMMUTE OPTIONS FOR WEST CONTRA COSTA RESIDENTS**

The West Contra Costa Transportation Advisory Committee (WCCTAC) has initiated a study to examine opportunities to expand express bus service that connects commuters from Hercules, Pinole, San Pablo, Richmond, and unincorporated west Contra Costa County to destinations in west Berkeley, Emeryville, Oakland, and San Francisco. The expanded express bus service would travel primarily along Interstate 80, helping to reduce private vehicle traffic along this congested corridor and improve direct connections to high employment areas.

To better understand the desired stop locations, destinations, and factors that would influence more people to take the bus, WCCTAC wants to hear from all potential riders. To share your ideas and learn more about this project please visit: bit.ly/wcctacbus.

- **BART MORNING SERVICE HOURS MODIFIED STARTING FEBRUARY 11TH**

We received the below information from the BART representative:

Starting on February 11, 2019, morning weekday BART trains will start one hour later for vital repairs and critical earthquake safety work. Alternative bus service will run between 3:45 am and 6:00 am.

Roughly 2,900 passengers enter the BART system during that first hour of service. Over 2,400 of those riders begin their trips in the East Bay with 64% disembarking at downtown San Francisco stations.

First hour BART riders surveyed during extensive outreach in the Spring of 2018 guided the development of a robust alternative bus service plan between the 4:00 am- 5:00 am window.

The alternative service plan creates 14 new express bus lines that will run from 3:45 am until 6:00 am. This includes 7 Transbay bus routes, 5 East Bay routes and 2 San Francisco/Peninsula routes. BART is partnering with 8 Bay Area bus agencies to operate this network. All fares between express bus stops will be the same as, or less than, current BART fares for the same trips. Train service will start at approximately 5 am. Check the schedule at www.bart.gov.

Attached, please find a flyer with bus routes and additional information.

- **TEMPORARY EL CERRITO DEL NORTE BART STATION ACCESS MODIFICATIONS**

As part of the El Cerrito Del Norte Station Modernization Project, changes will be occurring at the station affecting access over the next few weeks. Please see below for details. [Click here for a map.](#)

- Starting December 17th all WestCat and AC Transit Stops will move to nearby streets.
 - AC Transit Northbound stops will be on San Pablo Ave at Cutting Blvd.
 - AC Transit Southbound stops will be on Cutting Blvd between Key Blvd and the Station.
 - WestCat stops will be on Key Blvd at Cutting Boulevard
 - Napa Vine stop will move to the north end of the bus island.
- Starting December 17th, the new west side pick-up/drop-off zone will open. This pick-up/drop-off will be located in the parking lot on the west side of the station. The east side pick-up/drop-off will remain open until Spring 2019.
- On December 21st, bike lockers will be moved to the north end of the west side parking lot, adjacent to the new pick-up/drop-off zone.

- **CURRENT BUILDING PERMIT ACTIVITY**

Below is a brief summary of the City's building permit activity for the past thirteen months.

Month	Number of Building Permits	Value
November 2018	38	\$ 526,406.03
October 2018	76	\$ 1,532,905.93
September 2018	54	\$ 736,582.67
August 2018	55	\$ 2,067,784.96
July 2018	48	\$ 1,030,220.04
June 2018	60	\$ 1,036,328.12
May 2018	53	\$ 4,204,773.96
April 2018	70	\$ 1,921,208.49
March 2018	50	\$ 1,140,679.36
February 2018	41	\$ 2,088,324.90
January 2018	39	\$ 723,233.01
December 2017	60	\$ 592,711.70
November 2017	54	\$ 767,035.50

Source: Development Services Department December 4, 2018

- **CODE ENFORCEMENT ACTIVITY SUMMARY**

Below is a brief summary of the City's Code Enforcement activity for the past thirteen months.

Month	New Cases	Cases Closed	Total Cases Closed
November 2018	16	5	151
October 2018	14	3	146
September 2018	31	8	143
August 2018	13	7	135

July 2018	36	8	128
June 2018	22	0	120
May 2018	21	5	120
April 2018	17	2	115
March 2018	14	8	113
February 2018	8	1	105
January 2018	13	4	104
December 2017	8	2	100
November 2017	5	0	98

Source: Development Services Department – December 4, 2018

New Cases – Cases initiated in a given month

Cases Closed – Cases closed in a given month

Total Cases Closed – Cases closed in past 13 months

- **HAPPY HOLIDAYS & ADMINISTRATIVE REPORT HIATUS**

I wish each of you and your families a wonderful holiday season and a Happy New Year!

The Admin Report will be taking a hiatus and will be back on January 18, 2019. See you all next year!

-END-



Given the continued and growing threat of extreme weather and wildfire, we are evolving and expanding our Community Wildfire Safety Program as an additional precautionary measure to further reduce wildfire risks and help keep our customers and communities safe. As part of these efforts, we are conducting detailed and accelerated inspections of transmission towers and poles in areas at higher risk of wildfire.

What We Are Doing





We are inspecting transmission towers and poles from top to bottom in high fire-threat areas (Tier 2 and Tier 3, as designated by the California Public Utilities Commission (CPUC) High Fire-Threat District Map). Inspections will include both visual and aerial inspections, where possible. We will use aerial imagery captured by drone and, in some cases, helicopter for certain portions of the structures, like the top of the tower or the ends of the tower arms, to complement and further enhance the visual inspections. This work is in addition to our routine inspection and maintenance programs.

When Inspections Will Take Place

We are working to complete this work before next fire season, dependent on weather and other factors. If any issues are identified by the inspections as a risk to public safety, we will take action to address them right away.

Working Together

We want to work together to answer any questions customers may have about this safety work. For inspections on residential property, we will leave a doorhanger with more information about the work, when applicable. Anyone with questions can reach us by calling **1-800-PGE-5000** or emailing us at **wildfiresafety@pge.com**.

Quick Facts	
	We will be inspecting approximately 50,000 structures across more than 5,500 miles of transmission line in high fire-threat areas.
	The visual inspections include ground inspections of poles and climbing of towers. Work will be performed by crews of up to 4 people and may take up to 2 hours per structure to complete.
	Aerial inspections, may include flying a drone around the tower for approximately 30-45 minutes depending on the structure.
	In areas where helicopters are used, the inspection will take a few minutes per tower. Additionally, helicopters might be needed, at times, to deliver crews to remote locations.

Learn more about our Community Wildfire Safety Program by visiting pge.com/wildfiresafety.

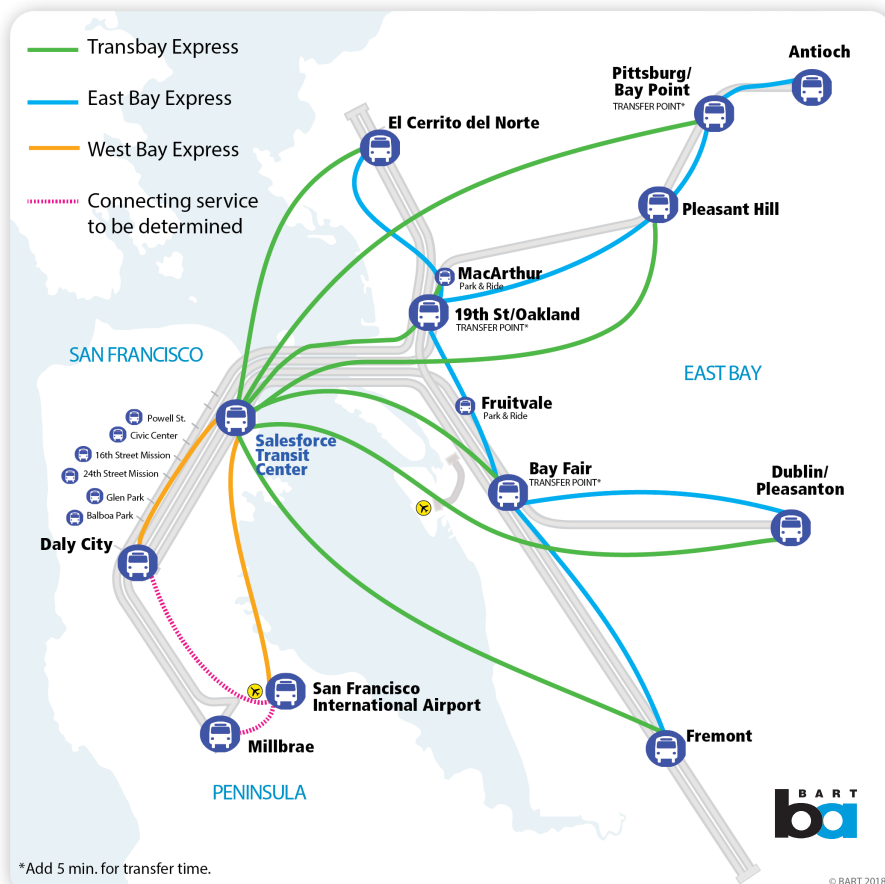
Early Bird EXPRESS

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BART trains will start running an hour later each weekday at 5:00 am, beginning on February 11, 2019, so that a vital retrofit of the Transbay Tube and other necessary system upgrades can be performed.

To install the steel lining and make other systemwide upgrades, our crews will need extra time to be in the trackway overnight. Opening an hour later will speed up these projects by at least 25% and provide a minimum 12% cost savings.

Bus Service Schedule

Route	Operator	Bus Service
Antioch to Pittsburg/Bay Point	Tri Delta	15 min service beginning at 3:50 am
Pittsburg/Bay Point to STC*	AC Transit	15 min service beginning at 4:15 am
Pleasant Hill to STC	AC Transit	15 min service beginning at 4:25 am
MacArthur to 19th Street to STC	Multiple Operators	15 min service beginning at 4:30 am
Fremont to STC	AC Transit	30 min service beginning at 4:10 am
Dublin/Pleasanton STC	AC Transit	15 min service beginning at 4:10 am
Bay Fair to STC	AC Transit	15 min service beginning at 4:25 am
El Cerrito del Norte STC	Golden Gate Transit	15 min service beginning at 4:40 am
Pittsburg/Bay Point to Pleasanton Hill to 19th Street	County Connection	30 min service beginning at 4:10 am
Fremont to Bay Fair to 19th Street	AC Transit	30 min service beginning at 4:00 am
Dublin/Pleasanton to Bay Fair	Wheels	30 min service beginning at 3:45 am
El Cerrito del Norte to 19th Street	WestCAT	30 min service beginning at 4:30 am
STC to Daly City Daly City to STC	SFMTA	15 min service beginning at 4:45 am 15 min service beginning at 3:55 am
STC to SFO SFO to STC	SamTrans	15 min service beginning at 4:50 am 15 min service beginning at 4:15 am

*Salesforce Transit Center

Parking Options

Because BART stations won't open until 5 am, current parking payment methods will not be available for Early Bird Express riders. There will be two options to allow these riders to continue to pay for parking. The first is the Pay by Smart Phone App. BART will launch the new single sign-on app this fall with the parking payment feature expected to be available for early morning parkers only between 3:45 am and 5:15 am beginning February 2019.

For those who prefer to pay by cash, day passes will be available for advance purchase by mail or at the Lake Merritt and Embarcadero Clipper Card Office customer service centers.

If you need language assistance services, please call BART's Transit Information Center at (510) 465-2278.

如需語言援助服務，請致電 BART 公共交通資訊中心，電話號碼為 (510) 465-2278。

통역이 필요하시면, BART 수송 정보 센터 (510) 465-2278로 전화해 주십시오.

Si necesita servicios de asistencia de idioma, llame al centro de información de tránsito del BART al (510) 465-2278.

Nếu quý vị cần các dịch vụ trợ giúp ngôn ngữ, xin gọi cho Trung Tâm Thông Tin Chuyên Chở Công Cộng của BART tại số (510) 465-2278.

Kung kailangan mo ang tulong ng mga serbisyo ng wika, paki tawagan ang BART Transit Information Center na (510) 465-2278.



For project updates, visit www.bart.gov or sign up for text and email alerts at www.bart.gov/alerts



What Work is Being Done?

The Transbay Tube is made up of a giant concrete liner and an outer steel shell. To address concerns of flooding in the Tube, BART crews will install an inner steel lining designed to minimize leakage in the event of a very large earthquake on the Hayward or San Andreas faults. Workers will also upgrade the water pumping system to allow more time to safely evacuate riders and make necessary repairs if a large quake causes damage. Upgrades to other vital parts of the system will also be made to ensure safe and reliable service.



How Long will the Later Weekday Start Time Last?

We anticipate the Transbay Tube retrofit work will last approximately 3.5 years.